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Director

County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES

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June 26, 2009

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Dear Service Providers, Prospective Contractors and Interested Parties:

**ADDENDUM NUMBER TEN TO REQUEST FOR STATEMENT OF QUALIFICATIONS
(RFSQ) CMS# 07-021/023 FOR FOSTER FAMILY AGENCY/GROUP HOME FOSTER
CARE SERVICES**

This Addendum Number Ten is issued by the County of Los Angeles Department of Children and Family Services (DCFS) to all holders of the Foster Family Agency/Group Home Foster Care Services RFSQ CMS # 07-021/023 released August 31, 2007. Addendum Number Ten publishes the Questions and Answers (Q&A) document providing responses to the questions submitted prior to and at the Prospective Contractor's Conference held on June 10, 2009.

Publication of this Q&A document is accomplished via posting on DCFS' Website at www.lacdcfs.org/contracts/index.html and reference on the County of Los Angeles' Website at <http://camisvr.co.la.ca.us/lacobids/>.

Except as provided by this addendum, all other terms and conditions of this RFSQ remain unchanged.

We look forward to receiving your Statement of Qualifications submissions by August 17, 2009, prior to 6:00 P.M., Pacific Time.

Sincerely,

Rita Murgas-Lee, Interim Manager
Contracts Administration

RML:fc

Enclosure

**FOSTER FAMILY AGENCY/GROUP HOME
PROSPECTIVE CONTRACTOR'S CONFERENCE
JUNE 10, 2009
QUESTIONS* AND ANSWERS
(*Questions are written exactly as received.)**

1. How to overcome the problem of obtaining a support letter as required when county agency are not providing letters. This appear to be in opposition to the success of this participant's program.
2. How to get a RCL Rate Support Letter to operate my group home?
3. We are a RCL 8 and if no support letters are being granted how would we move to a higher RCL? We have the points to apply for a RCL 10.
4. Will the county support an existing program to expand their current bed capacity to accommodate this specific population?
5. Will the county issue out capacity increase letters for Foster Care Rates?

Answer for questions 1 through 5:

- A. *As stated in the FFA/GH Foster Care Services RFSQ Addendum Number Four, the County is not issuing support letters, including support letters for Rate Classification increases, at this time.*
6. Can you explain the jury duty exception?
 - A. *As indicated on the County of Los Angeles Contractor Employee Jury Service Program Certification Form and Application for Exception (Exhibit O), Contractor may be excepted from the Contractor Employee Jury Service Program if his/her organization falls into one of the following three categories. DCFS will determine in its sole discretion whether the organization is excepted from the Program.*
 - ***My business does not meet the definition of "contractor," as defined in the Program, as it has not received an aggregate sum of \$50,000 or more in any 12-month period under one or more County contracts or subcontracts (this exception is not available if the contract itself will exceed \$50,000). I understand that the exception will be lost and I must comply with the Program if my revenues from the County exceed an aggregate sum of \$50,000 in any 12-month period.***
 - ***My business is a small business as defined in the Program. It 1) has ten or fewer employees; and, 2) has annual gross revenues in the preceding twelve months which, if added to the annual amount of this contract, are \$500,000 or less; and, 3) is not an affiliate or subsidiary of a business dominant in its field of operation, as defined below. I understand that the exception will be lost and I must comply with the Program if the number of employees in my business and my gross annual revenues exceed the above limits.***

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“Dominant in its field of operation” means having more than ten employees and annual gross revenues in the preceding twelve months, which, if added to the annual amount of the contract awarded, exceed \$500,000.

“Affiliate or subsidiary of a business dominant in its field of operation” means a business which is at least 20 percent owned by a business dominant in its field of operation, or by partners, officers, directors, majority stockholders, or their equivalent, of a business dominant in that field of operation.

➤ My business is subject to a Collective Bargaining Agreement (attach agreement) that expressly provides that it supersedes all provisions of the Program.

7. We have an RCL 11 license, are we automatically qualified to apply for RCL 11-12 (Gay, Lesbian)?
- A. *No organization can be presumed as automatically qualified to meet any of the minimum requirements, however, non-profit corporations with a Rate Classification Level (RCL) 11 or 12 letter may be eligible to apply.*
8. Requirement 2.4.2.2 dually licensed FFA/Adoption. What if you are currently in the process of Adoption licensure and have an MOU w/another licensed agency in the meantime to help certify families. Can we still move forward?
- A. *For FFA/GH SOQ submissions received from July 21, 2008 onward, a FFA must have an adoption license.*
9. If our SOQ was turned in last year but not given a contract due to the RCL will that serve as a current SOQ for this admission? If not, how do I go about picking it up?
- A. *No, SOQs submitted in 2008 became a part of the solicitation record and will not be returned to the submitting organization.*
10. In section 1 of this addendum it state that probation will accept submission from qualified existing group homes for RCL 14 serving high end youth with serious emotional disorders ages 13-17.5 and in section 2.4.3.3.4 it states the prospective contractor must currently operate one or more of the following specific programs RCL 14 beds for probation youth ages 13 through 17.5 with serious mental and emotional disorders. This is a bit confusing, must the program be a probation contracted home in order for the agency to submit to provide services to probation youth?
- A. *No, the Contractor currently does not have to contract with the County of Los Angeles as a Probation program provider to submit to provide services to Probation youth.*

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11. If a program is not serving this population then the current program statement may not reflect the correct program modalities, will the county allow an agency to amend their program statement and received final approval from CCLD, if so how long will the county give for this process?
- A. *Yes, agencies currently contracted to provide GH services will have to submit their program statements to include provisions for the referenced population. All proposed program statements must be approved by Los Angeles County DCFS, Probation and Community Care Licensing Division prior to services being offered to this population.*
12. If a program is already a contracted program and submitted their SOQ last year will they have to submit a new SOQ?
- A. *Contractors who currently contract with the County of Los Angeles DCFS do not need to submit a new SOQ, however, if a current contractor wants to submit for one of the proposed programs, a new program statement for the proposed program will need to be submitted by the end of the 2009 SOQ submission period on August 17, 2009, 6:00 P.M.*
13. How many prospective applicants will be vendorized for RCL 12 (Gay, lesbian etc...)
14. How many beds is the county anticipating to be contracting for this population?

Answer for questions 13 and 14:

- A. *The County does not "vendorize". Vendorization is a State process. Addendum Number Nine does not specify a set number of beds for any category, however, both DCFS and Probation hope to acquire at least 16 beds for the gay, lesbian, bisexual and transgender population.*
15. Are there any start-up funds available?
- A. *There are no start-up funds available for this program.*
16. I would like to confirm that Addendum Nine is specifically for those GH's that would like to be considered for the placement of the targeted populations as outlined in the Addendum. Consequently, at this time I am asking if there will be an additional deadline for those of us who only wish to extend our contract beyond October 31, 2009, and who do NOT qualify for the most current SOQ request in Addendum Nine. For example, a group home is a Level 11 Group Home and Addendum Nine is requesting SOQ's for Level 12 specific to the targeted population.
- A. *Addendum Number Nine does not require any action on the part of providers currently under contract with the County of Los Angeles DCFS. The process for the renewal of existing GH contracts is a completely separate process that will be implemented at a different time.*